

PROSPECTUS

**FOR SUBMISSION OF ONLINE APPLICATION FORM FOR
ADMISSION INTO PG MEDICAL DEGREE AND DIPLOMA
COURSES UNDER COMPETENT AUTHORITY QUOTA FOR
THE ACADEMIC YEAR 2019-20**



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES,
ANDHRA PRADESH,
VIJAYAWADA - 520 008**

Dr. NTR UNIVERSITY OF HEALTH SCIENCES::AP::VIJAYAWADA-8 ADMISSION INTO PG MEDICAL DEGREE AND DIPLOMA COURSES UNDER COMPETENT AUTHORITY QUOTA FOR THE ACADEMIC YEAR 2019-20 IMPORTANT DATES TO REMEMBER		
1.	Date of issue of Notification	22-03-2019
2.	Availability of online Application	From 11.00 A.M on 25-03-2019 to 11.00 P.M on 30-03-2019
3.	Date of release of list of candidates applied for	31-03-2019
4.	Dates of verification of original certificates	03-04-2019 to 05-04-2019
5.	Date of release of final merit position after verification of original certificates	10-04-2019
6.	Dates of exercising web options for admission into PG (MD/MS) courses	will be notified later
7.	Commencement of classes	01-05-2019
8.	Closure of admissions	As per MCI Regulations

- Note:**
- The candidates should visit the University website for circulars/ Notifications and Notices regularly until closure of admissions**
 - No further Notification will be issued by the University unless there is any change in the schedule. No Individual intimations will be sent.
 - 2 sets of printouts of application along with enclosures should be submitted at the time of verification of original certificates at the centers to be notified by the University.
 - If the candidate faces any difficulty for submitting the online application, the following numbers may be contacted :
 - for technical difficulties No.9493998537 and No.9493998437**
 - for clarifications on Regulations No.8978780501 and 7997710168 (10.00 AM to 6.00 PM on all working days only).**



Dr. NTR UNIVERSITY OF HEALTH SCIENCES: ANDHRA PRADESH VIJAYAWADA - 520 008

Prospectus for admission into "Post Graduate Medical Degree / Diploma Courses under
Competent Authority Quota for the academic year 2019-20"

REGULATIONS:

The following are the Regulations for admission into the State Quota seats of all Post Graduate Medical Degree / Diploma Courses under Competent Authority Quota in all the Medical Colleges affiliated to Dr.NTR UHS and in Sri Venkateswara Institute of Medical Sciences (SVIMS), TIRUPATI for the academic year 2019-20.

1. NUMBER OF SEATS UNDER COMPETENT AUTHORITY QUOTA:

Dr. NTR UHS (Affiliated Colleges):

- 1.1 **Government Medical Colleges:** 50% of the total available seats are in State Quota under Competent Authority.

Private Un-Aided Non Minority Medical Colleges: 50% of the total available seats are in Competent Authority Quota

- 1.2 The details of the seats available under Competent Authority quota for the year 2019-20 will be displayed in the University website two days before the date of web counseling.

Sri Venkateswara Institute of Medical Sciences, Tirupati (SVIMS):

The details of seats 50% of the total available seats are State quota under Competent Authority. The details of the seats available for the academic year i.e., 2019-20 is given in the Page No.30.

2. ELIGIBILITY

THE CANDIDATES WHO FULFILLED THE FOLLOWING CRITERIA ARE ELIGIBLE:

- 2.1. Candidates should have passed MBBS from a recognized Medical College / University.
- 2.2 The candidates should have secured the following cutoff scores in NEET PG-2019:

Category	Eligibility Criteria	Cutoff Score (out of 1200)
General Category (UR)	50 th Percentile	340
SC/ST/BC-A/B/C/D/E, SC-PH/ST-PH/ BC- A/B/C/D/E -PH	40 th Percentile	295
OC / PH	45 th Percentile	317

2.3 Candidates should have completed internship latest by 31-03-2019.

Note: candidates who have already completed internship should submit internship completion certificate. The candidates who are yet to complete internship should submit provisional internship completion certificate in the format given vide Annexure – IV C.

3. RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES

3.1 Admission to 85% of the seats shall be reserved in favour of the local candidates in relation to the local area as provided in A.P. Educational Institutions (Regulation of Admission) order, 1974 for Non- State-Wide courses as given in Annexure-III of GO (P) No. 646, Edu. (W1) Department, dt.10-7-1979.

3.2 STATE-WIDE COURSES:

The courses at Siddhartha Medical College, Vijayawada are State-Wide courses and admission in to these Courses shall be regulated as per the provisions in the A.P. Educational Institutions (Regulation of Admission) Order, 1974 for State-Wide courses as given in Annexure-IV of GO (P) No. 646, Edu. (W1) Dept, dt.10-7-1979.

3.3 LOCAL AREA:

- 3.3.1 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the local area for the purposes of admission to the Andhra University, (Nagarjuna University) and to any other Education Institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 3.3.2 The part of the State comprising the Districts of Adilabad, Hyderabad, Rangareddy, Karimnagar, Khammam, Mahaboobnagar, Medak, Nalgonda, Nizamabad and Warangal shall be regarded as local area for the purposes of admission to the Osmania University, (the Kakatiya University) and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 3.3.3 The part of the State comprising the Districts of Ananthapur, Kadapa, Kurnool, Chittoor and Nellore shall be regarded as local area for the purposes of admission to Sri Venkateswara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

3.4 LOCAL CANDIDATES:

- 3.4.1 A Candidate for admission shall be regarded as local candidate in relation to a local area.
 - i) If he/she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.
 - or
 - ii) Where during the whole or any part of the 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in Educational Institutions, if he/she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which he/she appeared or as the case may be first appeared.

- 3.4.2 A candidate who is not regarded as a local candidate under sub-regulation (3.4.1) Above in relation to any local area shall
- i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to:
 - a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.
 - b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periodsor
 - ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years be regarded as a local candidate in relation to
 - a) Such local area where he/she has resided for the maximum period out of the said period of 7 years.or
 - b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

EXPLANATION: (for purpose of this sub-regulation).

- i) "Educational Institution" means a University or any Educational Institution recognized by the State Government, a University or any other Competent Authority.
- ii) "Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.

NOTE: The relevant qualifying examination for admission into Post Graduate courses is MBBS examination. The question whether the candidate is a local candidate or not will be determined with reference to his/her first appearance in the Part II of Final MBBS examination.

- iii)
 - a) In reckoning the consecutive academic years during which a candidate has studied any period of interruption of his/her study by reasons of his/her failure to pass any examination and any period of his/her study in a State wide University or a Statewide Educational Institution shall be disregarded.
 - b) The status of candidates who passed MBBS from Siddhartha Medical College (State Wide Institution) will be decided basing on their study period prior to their admission into MBBS course at Siddhartha Medical College for arriving at the local and non-local status, since it is a Statewide Institution.
- iv) The question whether any candidate for admission into any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his/her parent or guardian.

- 3.5 While determining the number of seats to be reserved in favour of local candidates under sub-regulation (3.1), any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.

- 3.6 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area, such seats shall be filled in as if it had not been reserved.
- 3.7 The applicant who claims to be local candidate with reference to sub-regulation 3.4.1 (i) or 3.4.2 (i) shall produce study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the Candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years as the case may be ending with the academic year in which he/she appeared or as the case may be first appeared for the Part-II of Final MBBS examination.

Those who did not qualify as local candidate under sub-regulation 3.4.1 (i) and 3.4.2 (ii) but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of Subtaluk / Mandal in the form annexed to G.O.No.628, Education dt.25-7-1974.

3.8 The following categories are eligible to apply for admission to the remaining 15% of un-reserved seats.

- 3.8.1 All candidates defined under sub-regulation (3.4) of Regulation-3.
- 3.8.2 Candidates who have resided in the State for a total period of ten years excluding period of study outside the State, or either of those parents have resided in the State for a total period of ten years excluding period of employment outside the State.
- 3.8.3 Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar Quasi-Public Institutions in the State.
- 3.8.4 Candidates, who are spouses of those in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or a University or other Competent authority and similar other Quasi Government Institutions within the State.
- 3.8.5 Candidates who are employed in the State Government Undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within the State.
- 3.8.6 Candidates who are spouses of the local candidates as per Regulation - 3.4.
- 3.8.7 ***Guidelines vide circular Memo No. 4136/SPF&MC/2015-5, dated 08-08-2016 and 4136/SPF&MC/2015-13, dated. 20.11.2017 of General Administration (SPF & MC), Govt. of AP shall also be observed while determining the local area of a candidate.***

4. SERVICE CANDIDATES:

As per G.O Ms.No. 29, dt.22-03-2018 of HM & FW (C1) Dept., Government of AP , the service candidates will be given weightage of marks for determining their Merit position in the State as noted below:

(a) Tribal Area means:

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in Tribal areas.
- ii Incentive weightage of marks would be calculated @ 10 percent marks per year on the marks secured by the qualified candidate in the National Eligibility cum Entrance Test (NEET) PG examination up to a maximum of 30%.

(b) Rural Area means:

- i. Candidate should have completed a minimum 3 years of regular and continuous service in PHCs/ Upgraded PHCs/ CHCs/ Area Hospitals/Sample Survey cum assessment units/ Leprosy temporary hospitalization wards etc in rural areas;

- ii Incentive weightage of marks would be calculated @ 8 percent marks per year on the marks secured by the qualified candidate in the National Eligibility cum Entrance Test (NEET) PG examination upto a maximum of 24%.

Note: service rendered up to 31-03-2019 will be considered for giving above said weightage.

- The candidates who avail incentive weightage marks should serve in the same area (Tribal/Rural) for a period of 3 years after completion of course.
- All the candidates who are in-service and seeking admission to the Post Graduate courses shall submit the online application with details of service rendered by them in a prescribed proforma along with applications.
- Candidates shall submit "Eligibility Service Certificate" issued by the concerned Head of the Department in the prescribed form at the time of verification of certificates.
- Applications which are not accompanied by the "Eligibility Service Certificate" will not be considered for awarding incentive of weightage marks.

Eligibility for deputation and deputation period:

- "Deputation to in-service candidates selected after addition of weightage of marks shall be restricted to 3 years only i.e., (36 months). The candidates selected to prosecute Post Graduate courses shall be sanctioned deputation for not more than one course in his service.
- In case, if a service candidate is selected after addition of weightage of marks for diploma course the candidate may be given deputation for a period of 2 years if the candidate is otherwise eligible. If a candidate is selected for a postgraduate degree, the candidate may be given deputation for a Period of 3 years.
- If a candidate has already completed PG Degree before joining Government Service, he/she will not be given deputation to do another PG Degree. If a candidate has done PG Diploma course before joining Government Service or after joining Government Service, if he/she is selected for a PG Degree, then the deputation period will be as per the orders issued by the Government of AP from time to time.
- In-service candidate shall join the course on or before the commencement of the course after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Competent Authority.
- The candidate should have a left over service of minimum 8 years for Degree and minimum 7 years for Diploma course to be eligible for deputation as service candidate. The cut-off date for calculation of left over service will be notified by the University.

Note: The In-service Candidates shall serve for a period of 5 (five) years, in Government service after completion of Post Graduate course and in default he / she shall compensate the Government by remitting a sum of Rs.20,00,000/- (Rupees Twenty lakhs only) and refund the salary received during the study period as per G.O.Ms.No.122, HM & FW (E2) Dept., dated 13-4-2006 and amended as per G.O.Ms.No.87, HM & FW (E2) Department, dated 21-03-2007.

- All candidates who are in-service seeking admission into PG Courses shall submit application forms with details of service rendered by them in the proforma as per Annexure-IV-A.
- In-service candidates shall submit service certificate issued only by the concerned Directorate/Commissionerate in the prescribed form appended as Annexure IV – B.

5. RESERVATIONS:

- 5.1 15%, 6%, 29% seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) candidates respectively, which are called vertical reservations.
- 5.2 Candidates claiming reservations under SC/ST/BC categories shall submit a permanent social status certificate issued by Andhra Pradesh Government as specified in the application form. The social status of SC/ST/BC candidates shall be subject to the scrutiny as per G.O.Ms.No.58 SW (J) Dept. Dt 12-5-97.
- 5.3 33 1/3 % and 5% seats of Post Graduate Degree and Diploma Courses as per MCI guidelines shall be reserved for women and differently abled candidates respectively, which are horizontal reservations.

The candidate seeking the benefit of reservation should apply under PH category and enclose a valid disability certificate issued within three months prior to presenting his / her application.

The guidelines of Govt. of India and regulations of Medical Council of India shall be observed in making admissions of persons with disabilities (Physically Handicapped) candidates.

The Medical Board constituted by the University will scrutinize / verify the disability certificates as per G.O.MS.No.31 Women development, Child welfare & disabled welfare (DW) department dated 01-12-2009 and candidates claiming reservation under PH quota for confirmation of eligibility and the decision of Medical Board specially constituted for the purpose is final and binding on the candidates.

6. APPLICATIONS THROUGH ONLINE:

- 6.1 The on-line application form will be available in the website <http://appgmed.ntruhs.ap.gov.in> from 11.00 A.M on 25-03-2019 to 11.00 P.M on 30-03-2019. The candidates are advised to take a print out of the Prospectus/ Instructions to fill the application from the website <http://ntruhs.ap.nic.in> before proceeding to fill the application form.
- 6.2 The candidate should fill the online application form available in the website with the data required-for, through internet. The online application form can be filled through any computer with internet connection (home/internet café/net center). The candidate is advised to fill the online application form after going through the Prospectus by keeping all the Certificates ready to enter his/her correct data.

6.2.1 Procedure of filling online application and Procedure for online payment:

1. Read the Notification, Prospectus / Regulations carefully.
2. Keep all the following documents ready:
 - (a) NEET – PG 2019 Admit card issued by the NBE
 - (b) NEET – PG 2019 Score card issued by the NBE
 - (c) Date of Birth Certificate. (SSC or its equivalent certificate)
 - (d) Study Certificates from 1st MBBS to final MBBS.
 - (e) In case of candidates from Siddhartha Medical College, Study certificates from 6th class to Intermediate / 12th standard.

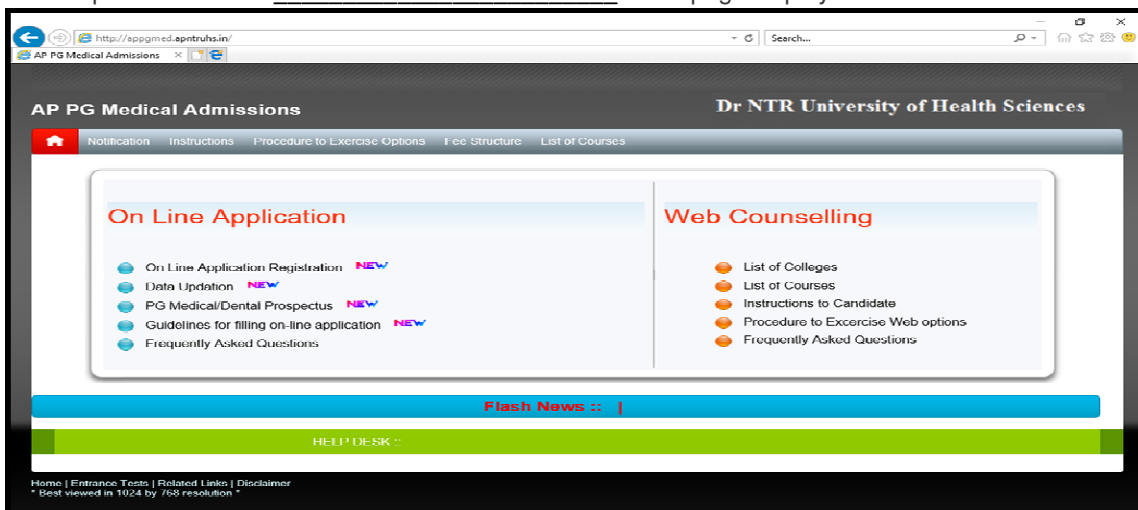
- (f) All marks memos from 1st MBBS to final MBBS.
- (g) Permanent Caste certificate issued by the Government of AP, if applicable (issued through mee-seva).
- (h) Service Certificate if applicable.
- (i) Internship Completion certificate.
- (j) Medical Council Registration Certificate.
- (k) Differently abled (PH) certificate if applicable.
- (l) Credit card / Debit card.

3. The fee can be paid through Debit card / Credit card or Net Banking

4. The fee paid by the applicants is not refundable and not adjusted to a future date under any circumstances.

PROCEDURE FOR SUBMISSION OF ONLINE APPLICATION FORM

1. Open the website _____ Home page displayed as follows.



2. Click on the Online Registration.

3. Registration Form appears in which Candidate has to give the details to register.

Dr. NTR University of Health Sciences, Vijayawada

PG Medical Courses Cut-off Marks

S NO	Category	Cut off Marks(Out Of 1200)
1	General	340
2	SC/ST/OBC (Including Person with disability)	295
3	General-Persons with Disability	317

PG Medical Application Form

NEET Roll No : *

NEET Rank : *

Date of Birth : *

Mobile Number : *

Enter Above Text 8 Y t O

Validate Clear

4. After entering the details click on validate button.
5. If all the details you entered is correct you will receive the Registration number. please note down the registration number for further correspondence

Dr. NTR University of Health Sciences, Vijayawada

Candidate Registration Completed Successfully. Please verify your details here.

PG Medical Login Form

NEET Roll No : *

Registration No. : *

Secure Code: *

Enter Above Text n 6 D A

Validate Clear

6. For updating the details of the candidate enter Testing Id and the Registration number and click on validate button to enter into the Application form

Dr. NTR University of Health Sciences, Vijayawada

Registration Form

Roll No *

Registration No. *

7. The application form will be displayed as shown below:


Dr. NTR University of Health Sciences, Vijayawada

Candidate Details

Personal Details

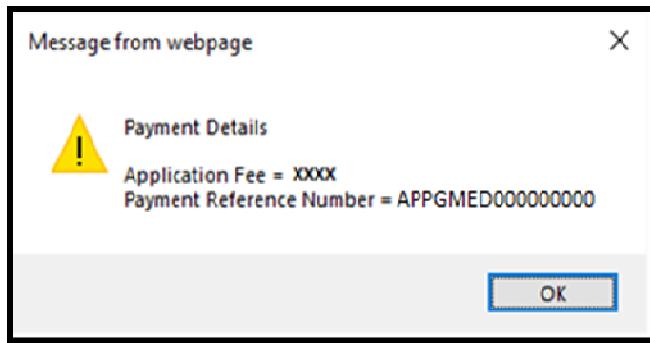
NEET Roll No *	<input type="text" value="1805103607"/>	Mobile No *	<input type="text" value="9290503216"/>
NEET Rank *	<input type="text" value="70"/>	Mobile(Alternative) *	<input type="text"/>
Score *	<input type="text" value="215"/>	Email ID *	<input type="text" value="Swetarani157@gmail.com"/>
Name of The Candidate *	<input type="text" value="SWETA RANI"/>	Alternate Email ID	<input type="text"/>
Father's Name *	<input type="text" value="VINAY KUMAR"/>	Aadhar No.	<input type="text"/>
Mother Name *	<input type="text" value="SANYUKTA DEVI"/>	Address *	<input type="text"/>
Gender *	<input type="text" value="Female"/>	Place *	<input type="text"/>
PH Status *	<input type="text" value="NO"/>	District *	<input type="text"/>
Caste Category *	<input type="text" value="Select"/>	State *	<input type="text" value="Select"/>
Sub Caste *	<input type="text"/>	Pin Code *	<input type="text"/>
Local Area *	<input type="text" value="Select"/>	SSC Hall Ticket No. *	<input type="text"/>
Parental Income *	<input type="text" value="Select"/>	Month of Passing SSC *	<input type="text" value="Select"/>
Minority	<input type="text" value="Non-Minority"/>	Year of Passing SSC *	<input type="text" value="Select"/>
Photograph : *	<input type="button" value="Choose File"/> No file chosen <small>(Upload Latest Passport Size Photo Below 100KB. Dimensions : (35 mm / 45 mm))</small>		

Photograph

Candidate's MBBS Details		Service Details	
MBBS Candidate Name * (Name of the candidate as per MBBS Certificate)	<input type="text"/>	Are You a Service Candidate(Yes/No)	<input type="checkbox"/>
MBBS Hallticket No *	<input type="text"/>	Eligible For Service Quota (As Per Rules)	NO <input type="button" value="v"/>
MBBS Studied State/Country *	Select <input type="button" value="v"/>	Service Type(Regular)	Select <input type="button" value="v"/>
MBBS University *	<input type="text"/>	Length of Service	Select <input type="button" value="v"/>
MBBS College *	<input type="text"/>	Service From Date (Date should be in (DD-MM-YYYY) Format)	<input type="text"/>
MBBS From Year *	Select <input type="button" value="v"/>	Service To Date (Date should be in (DD-MM-YYYY) Format)	<input type="text"/>
MBBS To Year *	Select <input type="button" value="v"/>	Serving In	Select <input type="button" value="v"/>
Intern Completed *	NO <input type="button" value="v"/>		
Completion Date (If No Enter Expected Completion Date) (Date should be in (DD-MM-YYYY) Format)	<input type="text"/>		
Medical Council Registration *	Select <input type="button" value="v"/>		
Medical Council Reg State *	Select <input type="button" value="v"/>		
Medical Council Reg No *	<input type="text"/>		
Medical Council Reg Date * (Date should be in (DD-MM-YYYY) Format)	<input type="text"/>		
PG Details			
Are you a PG Studying or PG Completed Candidate?	<input type="checkbox"/>		
PG Course	<input type="text"/>	PG College	<input type="text"/>
PG Status	Select <input type="button" value="v"/>	PG From Year	Select <input type="button" value="v"/>
PG University	<input type="text"/>	PG To Year	Select <input type="button" value="v"/>
Declaration :: I declare that the information provided by me is true in all respect and in case any information found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees as applicable from time to time, regularly by the stipulated date.			
<input type="text"/> Enter Captcha Code (Case Sens) 			
<input type="button" value="Save and Exit"/>		<input type="button" value="Save and Pay"/>	

8. After filling the form, click on **Save and Exit Button**. This process can be repeated till all the data you entered is correct. Then click on **Save and Pay Button** to proceed for payment. Depending on your caste category the Registration fee is varied. Once paid you will not get any refund. **Hence, you are requested to double check the eligibility conditions yourself and pay the fee.**

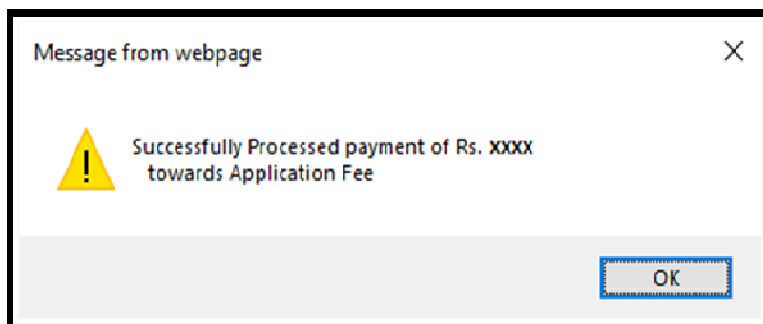
9. Now you will be directed to the Payment Gateway click OK







10. Select you mode of payment

A screenshot of a payment gateway interface. On the left, there is a sidebar with options: 'Credit Card', 'Debit Card', 'Debit Card + ATM PIN', and 'Internet Banking'. The 'Credit Card' option is selected. The main area is titled 'Pay by Credit Card' and includes logos for VISA and Mastercard. It contains input fields for 'Card Number', 'Expiration Date' (Month and Year), 'CVV/ CVC', and 'Card Holder Name'. A 'Make Payment' button is at the bottom. On the right, a summary box shows 'Merchant Name: Dr. NTR University of Health Sciences' and 'Payment Amount: ₹ XXXX.XX'. A 'BillDesk' logo is in the bottom right corner.





11. After payment you will receive a Successful Payment message



12. Click OK Button. You will get your filled application form take printout of this form and affix Recent Passport size Photo on the space provided and submit the form at the time certificate verification
13. Sample of Filled Application

	Dr. NTR UNIVERSITY OF HEALTH SCIENCES::AP::VIJAYAWADA-8 AP PG Medical Admissions - 2019 Application for admission into PG Medical Degree/Diploma Courses – 2019-20 (Under Competent Authority Quota)		
Candidate NEET Details			
Roll No	: 1805084948	Rank	: 27
Score	: 500		
Candidate Personal Details			
Name of The Candidate	: [REDACTED]	Father's Name	: [REDACTED]
Date of Birth	: 17/05/1992	Gender	: Female
Caste Category	: ST	Sub Caste	: Brahmin
Local Area	: OU	Minority	: Non-Minority
Parental Income	: Higher		
Physically Handicapped	: NO	Mobile No.	: [REDACTED]
Email ID	: [REDACTED]	Aadhar No.	: [REDACTED]
Address	: AP Secretariat		
Place	: VELLORE 632004	District	: Rajkot
State	: Kerala	Pin Code	: 502233
SSC Hall Ticket No.	: [REDACTED]	Month/Year of Passing SSC	: JULY/2009
Candidate's MBBS Details			
Candidate's Name as per MBBS	: ASFDSFS	MBBS Hallticket No	: 1234567
MBBS Studied In	: AP/TS		
MBBS University	: Dr. NTR University of Health Sciences		
MBBS College	: KAKATIYA MEDICAL COLLEGE, WARANGAL		
MBBS From Year	: 2018	MBBS To Year	: 2015
MBBS Intern	: NO	Intern Completion Date	: 11/11/2022
Medical Council Registration	: Permanent	Medical Council Registration Date	: 11/11/2010
Medical Council Registration No	: TS34343434	Medical Council Registration State	: Haryana
Candidate's Service Details			
Service Type(Regular)	: Rural	Service Eligible Quota	: YES
Service In	: AP-DME	Years of Service	: Two
Service From Date	: 11/11/2009	Service To Date	: 11/11/2012
Candidate PG Details			
PG Course	: General Medicine	PG College	: TETETEETE
PG Status	: Completed	PG University	: Andhra University
PG From Year	: 2017	PG To Year	: 2014
<p>Need to Pay an amount of Rs. 3000.0 towards Application Fee</p> <p>I declare that the information provided by me is true in all respect and in case any information found to be false, my admission would stand cancelled automatically and criminal action can be initiated against me. I will pay the fees from time to time, regularly by the stipulated date.</p>			
			
			Signature &  Candidate
<p>Date :19-03-2019 12:31:08 Note : Take a printout and submit along with list of documents at the time of certificate verification.</p>			

Do's and Don'ts

-  **Do not use mobiles and tablets to Apply. Use only computers.**
-  Do not select or enter false information which can be liable for Criminal Action.
-  Avoid using slow internet facility.
-  Keep your mobile with you while Applying and do not block SMS.

6.3 The candidate should paste a passport size photograph which is similar to that applied for NEET-PG 2019 in the space provided in the print out of online application form and submit at the time of original certificates verification.

6.4 **Registration Fee:**

The registration fee is **Rs. 3,500/-** + 18% GST (Bank transaction charges extra) for OC/BC categories and **Rs.3,000/-** + 18% GST (Bank transaction charges extra) for SC/ST categories.

Verification Fee: In addition to the above said Registration fee the candidates who acquired their Under Graduate Degree outside the State or Abroad and got their certificates registered with Medical Council of India and applying for admission into Post Graduate Medical Degree/Diploma courses under this University, shall pay a verification fee of Rs.7,000/- + 18% GST for Degree certificates acquired Abroad and Rs.3,000/- + 18% GST for the Degree acquired by the candidates from the States other than Andhra Pradesh & Telangana.

The verification fee and registration fee once paid will not be refunded or adjusted under any circumstances. Therefore candidates are advised to check eligibility conditions thoroughly before applying for admission into PG Medical courses

6.5 The candidates are advised to take printout of filled in online application form and should sign at the declaration area in the print out of the online application form.

6.6 **VERIFICATION OF ORIGINAL CERTIFICATES: The Schedule for Verification of Original Certificates will be notified separately in the University Website**

6.6.1 The candidate should submit the print-out of the filled - in online application form along with two sets of attested copies of required certificates **at the time of original certificates verification at the centers notified by the University.**

7. **MERIT LISTS:**

THE MERIT POSITION OF THE CANDIDATES THOSE WHO APPLIED THROUGH ONLINE IN RESPONSE TO THE NOTIFICATION ISSUED BY DR. NTRUHS FOR COMPETENT AUTHORITY QUOTA SEATS IN RESPECTIVE CATEGORIES SHALL BE DETERMINED BY NEET-PG-2019 SCORES AND AS PER THE ELIGIBILITY CRITERIA UNDER APPLICABLE REGULATIONS, GUIDELINES AND RESERVATION POLICIES.

- 7.1 After verification of original certificates process is completed, the University will release final merit position of the candidates eligible for exercising Web options. Candidates who will be included in the final merit list will be eligible for exercising web options and the counseling for admissions will be held in online (web) mode only.

8. COUNSELING

The selection procedure schedule for counseling i.e., exercising of Web options etc., will be notified in the University Website only.

NOTE: As per the direction of the Ministry of Health and Family welfare, Govt. of India vide F.No.V.11011/1/2015-MEP(Pt.), dt.10/03/2017, and as per letter no.420055/C1/2016, dated 28-03-2017 of Principal Secretary to Government, HM&FW Department, Government of A.P., the counseling for admission into PG courses offered by SVIMS, Tirupati shall also be conducted by Dr. NTRUHS.

Sri Venkateswara Institute of Medical Science (SVIMS), Tirupati is a University established by Govt. of AP state legislature act 1995 as an autonomous institute. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., are as per SVIMS norms appended herewith. The details are also available in the website <http://svimstpt.ap.nic.in>. Contact: 0877-2287777, Ex: 2202, 2217 for details.

9. ADMISSION RULES:

- 9.1 The last date of joining of selected candidates will be communicated to them in the letter of selection.
- 9.2.1 All the candidates including service candidates joining the Post Graduate degree, diploma courses should execute bond on a stamped paper of Rs. 100/- value as prescribed in Annexure-III to the effect that he / she will complete the prescribed period of training or in default to pay Rs.3,00,000/- + 18% GST to the University and shall refund the amount received as stipend upto that date to the Government as notified by the University from time to time.
- 9.2.2 As per G.O.Ms.No.67, HM&FW (C1) Department dated 21-04-2017 candidates have to pay the discontinuation penalty of Rs. 3,00,000/- + 18% GST and they will be debarred for three years for admission into Post Graduate Medical Degree/Diploma courses at the colleges in the State of Andhra Pradesh for admission into PG Medical courses subject to receipt of orders from the Government if any and as notified by the University from time to time.
- 9.3 The original certificates submitted by the candidates shall not be returned till they complete their courses of study, subject to sub-regulation 9.2.1 & 9.2.2 above.
- 9.4 **Attendance:** Candidates selected for the various courses should be the whole time students. Service candidates will have to apply for leave to prosecute their studies and are required to produce the leave sanction order from the Competent Authority not later

than three months after joining the course. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the University examination.

In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing for University exams. The remaining days of absence (including maternity leave) will be considered for extension of study period.

- 9.5.1 **Leave:** Students will be permitted to avail 30 days leave per year. No Post Graduate is allowed to go on leave more than 8 days at a stretch. In case the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year, the study period of the candidate will be extended to the extent of such period. No other leave is permitted.
- 9.5.2 **Maternity Leave:** Women students can avail maternity leave upto 120 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be eligible to appear in the University examinations till the completion of study period as per MCI Regulations (Duration of course).
- 9.6 **Break of study and re-admission:** If a student is absent continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format vide annexure V & VI by paying requisite fee in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Principal. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfilled the regulatory conditions, they may submit applications through the Principal of the College by paying the fee (Rules are vide Annexure - VI)
- 9.7 **Private Practice:** No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any State or Central or Quasi Government or Private organizations during the period of Post Graduation study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.
- 9.8 **College Regulations:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under any circumstances they should not have any correspondence with the higher authorities directly without routing through proper channel.

- 9.9 Deputation to in-service candidates selected under service quota shall be restricted to 3/2 years only i.e., 36 months / 24 months for PG Degree & Diploma Courses respectively . The candidates selected to prosecute Post Graduate courses under in-service quota shall be sanctioned deputation for one course only in his/her service time. The candidate selected under in-service quota shall be permitted to take any course of his/her choice based on merit.
- 9.10.1 As a special measure the ST candidates who are eligible to be considered as in-service candidates, if selected to the PG course either under in-service seats or non-service seats on merit are eligible for deputation for not more than one course in his/ her service or life time.
- 9.10.2 In case, if a service candidate is selected under in-service quota for Diploma Course the candidate may be given deputation, if the candidate is otherwise eligible for a period of 2 years. If a service candidate is already having a PG Diploma either before entry into Govt. Service or after entry into Govt. Service, is selected for a PG degree in any specialty, he/she shall be allowed deputation for another period of 12 months only. No candidate shall be allowed deputation for studying 2nd Post Graduate diploma course under service quota.
- 9.10.3 In-service candidates shall join the course on or before the closure of the admission after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Chairman, Selection Committee.
- 9.10.4 Any candidate in Government service other than the In-service candidate as defined under regulations, if selected for any Postgraduate course shall not be entitled for any kind of leave including extra-ordinary leave without allowances for prosecuting Post Graduate courses unless the candidate has put in a minimum service specified in regulation.

10. CLOSURE OF ADMISSIONS:

- 10.1 The admissions shall be closed on the date as notified by the University.
- 10.2 Any vacancy as on the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.

11. DURATION OF COURSE:

The duration of P.G. Diploma course is 2 years and P.G. Degree course is 3 years. In the case of students having a recognized two year Post Graduate Diploma course in the same subject, the period of training for PG Degree is 2 years including the period of examination.

12. DISSERTATION:

The Post Graduates who are admitted must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2 ½ years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1 ½ years of commencement of the course. If the above schedule is not followed the period of Post Graduation will be extended by six months.

12.1 A postgraduate student of a postgraduate degree course in broad specialties shall present one poster presentation, to read one paper at a national / State conference and to present one research paper which should be published / accepted for publication / sent for publication during the period of his / her postgraduate studies so as to make him / her eligible to appear at the postgraduate degree University examination.

12.2 A Candidate registered for MD/MS Degree Examinations shall clear the examinations within 8 (eight) years from the date of joining for the course and the candidates registered for P.G. Diploma courses should clear the examination within 7 (seven) years from the date of joining of the course. If he / she does not pass the examination within the period specified above, he / she shall not be permitted to appear for examinations thereafter.

13. MIGRATION AND TRANSFER OF CANDIDATES:

Migration / Transfer / Mutual transfer of Post Graduate students from one medical college to another Medical College, from one course to another course and from Degree to Diploma and vice versa are not allowed under any circumstances.

14. POWERS OF PRINCIPALS:

Notwithstanding anything contained in these regulations, the Principals of Medical Colleges in the State may at any time before completion of the post graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1st year postgraduate degree/diploma course if in the documents attached thereto or in the Statements made either before the authority incharge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

Note : All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

VIJAYAWADA
Dt:23.03.2019

Dr. S.APPALA NAIDU
REGISTRAR

ANTI RAGGING ACT

Ragging is prohibited in the Educational Institutions in the State of AP vide Act No.26 of 1997, dated.21-8-1997. The Anti raging Act is placed on the Website of the University for information.

DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION FORM AT THE TIME OF VERIFICATION OF ORIGINAL CERTIFICATES

1. Printout of filled in Online Application form
2. NEET PG - 2019 – ADMIT CARD.
3. NEET PG - 2019 – SCORE CARD.
4. Date of Birth Certificate (X class / SSC or equivalent certificate).
5. Xerox copies of all marks statements from 1st MBBS to Final MBBS.
6. Copies of Temporary / Permanent Medical Registration from the respective State Medical Council.
7. Copy of the Compulsory Rotatory Internship certificate.
The candidates who are yet to complete internship should submit provisional internship completion certificate in the format given vide Annexure – IV C.
8. Copy of Provisional or Original Degree Certificate.
9. Copy of MBBS study certificate.
10. If the candidate passed MBBS from Siddhartha Medical College, Vijayawada, he / she has to submit study certificates from 6th to Intermediate / 10+2.
11. Social Status Certificate (Permanent Caste Certificate) as shown in Annexure - I in the application form. (issued through mee-seva)
12. Service Certificate in case of In-service candidates as in Annexure-IV B.
13. Differently abled Certificate issued by the Competent Authority as specified in the Regulations.
14. Copy of Provisional or Original certificate of PG Diploma or Degree, if applicable.
15. Residence Certificate
16. Aadhar Card
17. Parental Income Certificate if applicable.

N.B.: ALL THE ORIGINAL CERTIFICATES SHOULD BE PRODUCED AT THE TIME OF VERIFICATION OF ORIGINAL CERTIFICATES.

ANNEXURE - I
FORM OF CASTE CERTIFICATE

Serial No.

S.C.

S.T.

B.C.

District Code:

Mandal Code:

Village Code:

Certificate No.

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

1) This is to certify that Sri/Smt/Kum Son/daughter of Sri
.....of Village / Town
..... Mandal District
..... of the State of Andhra Pradesh belongs to
Community which is recognised as Scheduled Caste/ Scheduled Tribe / Backward Class under:

The Constitution (Scheduled Castes) order 1950

The Constitution (Scheduled Tribes) order 1950

G.O.Ms.No.1793, Education, dated 25-9-1970 as amended from time to time (BCs) S.Cs., S.Ts. list
(Modification) Order 1956, S.Cs. and S.Ts (Amendment) Act, 1976:

2) It is certified that Sri/Smt/Kum is a native of Village /
Town Mandal District of Andhra Pradesh.

3) It is certified the place of birth of Sri/Smt/Kum is Village /
Town Mandal District of Andhra Pradesh.

4) It is certified that the date of birth of Sri/Smt/Kum is Day
..... Month Year (in words) as per the declaration
given by his/her father/mother/guardian and as entered in the school records where he/she studied.

Signature :

(Seal)

Date :

Name in Capital Letters :

Designation:

Explanatory Note:

While mentioning the Community, the Competent Authority must mention sub-caste in case of Scheduled Castes and sub-tribe or sub-group (in case of Scheduled Tribes) as listed out in the S.Cs., and S.Ts., (Amendment) act, 1976.

NOTE: Certifying Officer should follow the orders issued in G.O.Ms.No.58, Social Welfare (J) Dept., dt.12-5-97.

ANNEXURE- II
DISCONTINUANCE CERTIFICATE

This is to certify that P.G. student in course of academic year admitted on has discontinued the course on by paying the bond amount of Rs.3,00,000/- + 18% GST through Demand Draft No..... date of bank and the stipend Rs. through Challan No. / D.D.No. and date

College Seal

Signature of the Principal with seal

Date

ANNEXURE - III

(Non-Judicial Stamped paper for Rs. 100/-)

(FOR ALL CANDIDATES)

I, Dr..... selected for Post Graduate Degree/Diploma for the year 2019-20 do hereby undertake to complete the said course as per the requirements of the University. In the event of my leaving the studies after joining the course, I undertake to pay to Dr. NTR University of Health Sciences a sum of Rs.3,00,000/- + 18% GST and refund the amount received as stipend upto that date to Government.

DATE :

Signature of the Candidate

Witness :

Sureties

1. Signature :

1. Signature :

Name and address in full

Name and address in full

2. Signature :

2. Signature :

Name and address in full

Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.

2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh

ANNEXURE- IV A

SELF DECLARATION BY INSERVICE CANDIDATES

I, Dr. _____ Son/Daughter of _____
_____ is in service and working as
_____ under the administrative control of
_____ I will put up the following service as on

31-03-2018.

1) Tribal Service - Years : Months Days

2) Rural Service - Years : Months Days

I do hereby declare that I do not have any Post Graduate Degree or Diploma / I have a post graduate degree/Diploma in (Specify the subject). I satisfy the definition of "In service candidate" as per rule 3(2) explanation 1&2 of **G.O.Ms.No.29 HM & FW (C1) Dept., dt. 22-3-2018, G.O.Ms.No.122, HM & FW (E2), dt. 13-04-2006.** My Date of Birth is _____ and I will be having a leftover service of 8/7 to be eligible for deputation as service candidate after completion of the course to serve the Government. If this declaration is found to be incorrect and false I am liable for action for submitting false declaration in addition to cancellation of admission into the Post Graduate course. I certify that the above information is true and correct.

Date:

Signature of the candidate

Name (in capitals):

Mobile Number:

Address:

ANNEXURE - IV B

ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G.MEDICAL SELECTION UNDER SERVICE QUOTA AS PER GOVERNMENT ORDER.

SERVICE ELIGIBILITY CERTIFICATE

This is to certify that Dr. _____ Son/Daughter of _____ is in service and working as _____ under the administrative control of _____. He/She is already having _____ P.G. Degree/Diploma (Specify the specialty-If no information write Nil). He/She is eligible for selection into any PG Degree or Diploma / PG Degree (Strike off the one not applicable) under service quota for admission into P.G. Medical Courses for the year 2019-20 as per orders of Govt.of AP vide **G.O.Ms.No.29 HM & FW (C1) Dept., dt. 22-3-2018, G.O.Ms.No.122, HM & FW (E2), Dt. 13-04-2006**. His / Her date of birth is _____ and he / she is having the requisite 5 years period of leftover service after completion of the course.

SERVICE AS ON 31-03-2019

1) Tribal Service - Years : Months Days

2) Rural Service - Years : Months Days

(SEAL)

Signature of concerned Department HOD

Date:

ANNEXURE – IV C

PROVISIONAL INTERNSHIP COMPLETION CERTIFICATE

To Whomsoever It May Concern

This is to certified that Dr is a
Bonafide Student of this Institute from to He/She is
likely to complete his/her compulsory Rotatory Internship on

Date:.....

Signature of the Principal
with college seal

ANNEXURE – V

DECLARATION

I Son of/Daughter of
..... Residing at and admitted to in I year
of (Name of the course / UG / P.G) at
..... (Name of the College) do hereby solemnly
affirm and sincerely state as follows:

I declare that I shall abide by the rules and regulations prescribed by the Dr. NTR University of Health Sciences, Vijayawada for the (course) including regulations for re-admission after the break of study.

Date :

Signature of candidate

/ Countersigned /

Dean / Principal / Director

(Office date with seal)

ANNEXURE – VI

PROFORMA FOR RE-ADMISSION

1. Name of the student :
2. Name of the course and period of study :
3. Name of the College :
4. Date of joining the course :
5. Duration of break of study : From : To:
6. Details of examinations appeared & Subjects passed :
7. Reasons for the period of break of study : of the course (Evidence should be produced)
8. The details of previous break of study :
(Enclose Xerox copy of the permission Order of the University, if any)
9. Whether any disciplinary case is pending :
10. Whether the candidate has registered with :
this University, if so furnish the Regn. No.
11. Details of Fee paid : DD.No:
: Date
: Bank

(Processing fee : Rs. 2000/-

Amount Paid Rs.

Re admission/break of study fee: Rs. 5000/-,

(The DD should in favour of the Registrar, Dr. NTR UHS payable at Vijayawada)

12. Previous Correspondence if any made :
(Furnish copies of relevant records)
Signature of the candidate

13. Remarks of the Dean / Principal / Director concerned:

Certified that the details furnished above in respect of the candidate are verified and found to be correct.

Signature of the Dean/Principal/Director

With seal

SRI VENKATESWARA INSTITUTE OF MEDICAL SCIENCES, TIRUPATI

PG MEDICAL ADMISSIONS REGULATIONS (2019-20)

1. INSTITUTION IN BRIEF:

Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati is established by Govt. of AP through Andhra Pradesh state legislature act (no. 12 of 1995) as a state university. The counselling for admission into UG, PG & Super specialty courses offered by SVIMS shall be conducted by Dr NTRUHS and MCC, DGHS, Govt. of India. The tuition fee, training, rules and regulations, stipend, bonds, honorarium during compulsory service etc., will be applicable as per SVIMS norms for PG courses (Broad specialties). Those who are opting admission for the seats at SVIMS, Tirupati have to fulfil the regulations of SVIMS apart from Dr NTRUHS/ MCC, DGHS, Govt. of India. For further details visit SVIMS website <http://svimstpt.ap.nic.in>, (or) mail your request to svimspget@gmail.com (or) Contact: 0877-2287777, Extn.: 2202, 2217.

2. AVAILABILITY OF PG SEATS (MD) AT SVIMS, TIRUPATI – SPECIALTY WISE

<i>Sl. No.</i>	<i>Name of the course</i>	<i>All India Quota</i>	<i>State Quota</i>	<i>Total seats</i>
1.	Anaesthesiology	4	5	9
2.	Biochemistry	0	1	1
3.	Emergency Medicine	1	1	2
4.	Medicine	4	5	9
5.	Microbiology	0	1	1
6.	Nuclear Medicine	1	1	2
7.	Pathology	1	1	2
8.	Radio-Diagnosis	3	4	7
9.	Radiotherapy	1	2	3
10.	Transfusion Medicine	0	1	1
Total		15	22	37

3. RULES & REGULATIONS FOR PG COURSES

1. The courses are full time courses. The candidate shall be full time resident. No postgraduate is allowed to do any private practice or consultation and shall not accept any part time employment in any state or central or Quasi Government or private organizations during the period of Post Graduate study. If any student violates this rule, appropriate action shall be taken after giving opportunity for explanation.

2. FEES:

1. The Selected candidate has to pay the University registration fee as fixed by Dr NTRUHS.
2. The fees structure is as detailed below:

S. No	Fee particulars	Amount Rs.
	University Fees	*
	Tuition fee & Other fee	
01.	Tuition fee per annum	1,00,000 /-
02.	Library fee per annum	5,000/-
03.	Registration fee	1,000/-
04.	Sports & Cultural Activities fee per annum	1,000/-
05.	Medical expenses fee per annum	5,000/-
	Total	1,12,000/-
06.	Caution Deposit (Refundable)	** 10,000/-
07.	Hostel Deposit (Refundable)	** 5,000/-
08.	Hostel Corpus fund (Non-refundable)	5,000/-

* The University fees for All India Quota candidates to be paid at par with the fees fixed by Dr NTRUHS, Vijayawada for state quota seats which is Rs.20,600/- (Approx.)

** The caution deposit to be paid at the time of joining and hostel deposits in the event of requirement of stay in the hostel.

3. During the time of reporting for admission the candidate has to pay
- a) Rs.11,200/- (10% tuition fee , non refundable) by way of DD.
 - b) Part of tuition fee Rs.48,200/- by way of DD. The balance tuition fee will be deducted from their monthly stipend in instalments.
 - c) In case, the candidate wants to slide to other college, the amount paid under (a) will not be refunded, the rest of the fees will be returned.
 - d) The demand draft (DD) shall be drawn in favour of, “**Director, SVIMS, Tirupati**”, payable at Tirupati. The DD's shall be drawn on or after 20.03.2019.

3. Stipend:

Monthly stipend as per SVIMS rules shall be paid to the candidate admitted to the course for the period not exceeding 36 months taking their monthly attendance into consideration. At present they are being paid monthly stipend of Rs.42,000/-, 45,000/- and 48,000/- respectively during I, II and III year course of study.

Note: *In service candidates will not be paid stipend if he/she draws leave salary in their parent institution.*

4. Resident's Manual :

After admission, each Postgraduate Resident will be issued a copy of the Resident's manual. The manual consists of the duties, responsibilities, attendance, leave, academics, thesis writing and other guidelines to be followed during the training period. A copy of the resident's manual for the year 2018 is available for reference in the institute website: <http://www.svimstpt.ap.nic.in>.

5. Research Grant:

Each Postgraduate will be offered research grant of Rs. 50,000/- towards carrying the research work for submission of thesis.

6. Log Book:

The candidate shall maintain a log book. There shall be entry of various special investigations done, procedures, operations performed etc., by the candidate during the study period certified by the head of the department. The Log book shall be submitted to the examiners at the time of practical and viva voce.

7. Duties and responsibilities:

Duties and responsibilities of students joining PG (MD/MS) medical courses shall be fixed by the Institute from time to time. They will be required to pursue such works that may be needed in the legitimate interest of the patient care in the hospital. The service of the post graduate resident may be terminated without any prior notice by the Director-cum-Vice Chancellor on the following grounds:

- i) If he/she is satisfied on medical evidence that the resident is unfit and is likely to remain so for a considerable period for reasons of ill health and unable to discharge his / her duties. The decision of the Director-cum-VC whether the Resident is unfit and is likely to continue to remain unfit shall be conclusive and binding on him / her.

- ii) If the resident is found to be guilty of insubordination, interference with the patient care/university administration or misconduct.
- iii) If any resident is absent continuously for more than 30 days without any intimation to the office, no course / course completion certificate will be issued and necessary penalty will be levied.
- iv) If the certificates submitted by him/ her at the time of joining the course are found to be not genuine by competent authority at any time during or after the course his / her Degree is liable to be cancelled.

8. The Performance of the candidates joining the course will be evaluated periodically by a committee constituted for the purpose and in case of unsatisfactory performance, the Institute has the right to take appropriate action to extend the period of training or detain the candidate and make him/her ineligible for appearing for final examination including the removal of the name of the candidate from the rolls of the institute.

9. Library:

There is a well established separate library building in 45000 sq.ft. available in SVIMS Campus with good collection of books (11000+) and subscription of foreign and Indian journals (179). The library has back volume journal collection from the year 1993. The Library is well equipped with modern facilities such as e-learning to access internet and web resources including online journals and e-books. All library services being automated on modern line by adopting KOHA Library Automation Software. The computerization of collections is under process which will be accessible through OPAC. There is a computer lab consists of 35 nodes to access e-resources for library users on free of cost. The main thrust of the library continues to be improvement, of quality of services and facilities, achieving high degree of user satisfaction and modernization of its activities and operations. It has Scanning and Photocopying facilities for library users. The Library is kept open for 363 days in a year except Jan 26th and Aug 15th and functions 16 hours a day i.e. 9 a.m. to 12 a.m. (midnight). During festivals, holidays and Sundays, it works from 10 a.m. to 5 p.m.

10. Warning:

In case any candidate is found to have supplied false information or certificate/s or found to have withheld or concealed certain information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Institute and his/her name will be referred to Medical Council of India.

11. Discipline:

The students shall maintain strict discipline during the period of study/training program in terms of conduct rules of the institute. The candidates shall not resort to any strikes during the period of their study. The students are not permitted in criticizing the policies of the Institute either before the print or electronic media or anywhere which amounts to dereliction of duties. Their grievances (if any) may be submitted to the Dean through proper channel. They are not permitted to approach the legal authorities/ MCI/ Govt. without prior permission by the institution. In case of violation of the conduct rules, the admission of the candidate is liable for cancellation apart from invoking the terms and conditions of the bond.

12. Ragging:

Ragging is prohibited in the Educational Institutions in the State of Andhra Pradesh, vide Act.No.26 of 1997, dated 21-08-1997 & amendments made from time to time and Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/ Institutions) Regulations, 2009 issued vide notification dated 03-08-2009.

If any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/ her from the Institution and the information will be forwarded to Medical Council of India for taking necessary action.

After admission, each candidate has to submit an affidavit duly signed by self and parent /guardian. The affidavit is available in the website www.aman movement.org.

13. The rules are subject to change in accordance with the institute taken from time to time.

14. Powers of Dean:

Notwithstanding anything contained therein, the Dean, SVIMS may at any time before completion of the course either on his/her own motion or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of receipt of the show cause notice to submit the written explanation and on personal hearing, order the cancellation of admission to the course, if in his/her opinion such candidate had furnished incorrect particulars/false information or in the certificates or in the statement made either before the Dean or any other manner. Against any such order of the Dean, the appeal shall lie with the Director-cum-VC, SVIMS, Tirupati.

15. Bond:

1. The selected candidates have to execute two bonds. The proforma of the Indemnity Bonds are available at **Appendix-I**, which are to be submitted on or before the date of commencement of the course and receive the admission order.
2. The candidate shall execute the Indemnity Bond – I on a stamp paper (non-judicial) of Rs.100/- value, that, in the event of the candidate discontinuing the studies at any time during the course, he/she shall be bound to pay a sum of Rs.5,00,000/- (Rupees Five lakhs only) along with the full stipend amount received by him/her back to the Institute.
3. The candidate shall also execute another bond (Indemnity Bond – II), that in the event of not willing to work in the post and pay offered by the institute after successful completion of the course for a period of one year, he/she shall be bound to pay a sum of Rs.20,00,000/- (Rupees Twenty lakhs only).

16. Compulsory Service:

As per G.O.RT. No. 144 HM&FW (C1) Dept. dated 20-04-2018 all the post graduates joined in SVIMS have to do compulsory service for a period of one year after successful completion of the course. Those who are opting for further higher studies like DM/MCh are exempted from compulsory service. During their service, they will be paid honorarium.

List of documents to be submitted at the time of Admission

(All Originals and one set of photo copies)

1. Provisional allotment order issued by MCC, DGHS for AIQ category.
(or)
Provisional Admission order issued by Dr NTRUHS for state category.
2. NEET PG -2019 Admit card
3. NEET PG – 2019 Rank card
4. 10th class /SSC Marks certificate
5. Intermediate (+2) certificate
6. MBBS degree certificate (Provisional / Original)
7. MBBS consolidated marks memo
8. Certificate of Internship
9. Medical Council Registration Certificate
10. Transfer / Migration certificate of MBBS.
11. Study & Conduct certificates of MBBS
12. Integrated permanent community certificate for SC/ST/BC categories.
13. Photocopy of Aadhar card
14. Photocopy of PAN card
15. Fees as mentioned under clause 3 (ii)
16. Anti Ragging affidavit signed by both student and parent (*Information on affidavit on anti-ragging: website address for online submission www.amanmovement.org, to be submitted on 1st May 2019*)
17. Any other certificate claiming the reservation under EWS / PWBD (if applicable)
18. Indemnity Bond-I & II (*to be submitted on 1st May 2019*)
19. Passport size photos – 03

4. BOND PROFORMA (I & II)

FORM OF BOND TO BE EXECUTED BY THE CANDIDATE JOINING PG COURSES AT SVIMS, TIRUPATI

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

INDEMNITY BOND - I

This deed of indemnity is executed by _____ S/o, D/o, W/o _____ on this _____ (day) of _____ 2019, residing at _____ herein after referred as the “STUDENT” and the Registrar, Sri Venkateswara Institute of Medical Sciences (SVIMS), Tirupati, herein after called as the “SVIMS”.

WHEREAS, the said student selected for the course of _____ in SVIMS for the year 2019.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus that the student selected for the course has to execute a bond for Rs. 5,00,000 (Rupees five lakhs only) in favour of the Registrar, SVIMS promising that he / she will complete the course. In case of cancellation/discontinuation of the said course after closure of admissions, the student is liable to pay the said bond amount and the stipend (if any) received from SVIMS.

WHEREAS, the student selected has agreed to the said conditions and executing this bond. The bond will come into force from the date of commencement of the course.

This Indemnity bond is executed in the presence of the following witnesses

Date:

Signature of the Candidate

Witness:

Sureties

1. Signature:
Name and address in full

1. Signature :
Name and address in full

2. Signature :
Name and address in full

2. Signature :
Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.
2. Sureties should be of two permanent Gazetted Officers working in state Govt. /Govt. of India

Note:

The following documents of the witnesses / sureties are to be submitted along with the bond

1. Copy of Aadhar card
2. Copy of PAN card

**SPECIMEN FORM OF BOND TO BE EXECUTED BY THE SELECTED CANDIDATE
WHILE JOINING PG COURSES AT SVIMS, TIRUPATI**

(To be submitted on non Judicial stamp paper worth of Rs.100/-)

(FOR NON - SERVICE CANDIDATES ONLY)

INDEMNITY BOND - II

This deed of indemnity is executed by _____ S/o,
D/o, W/o _____ on this _____ (day) of
_____ 2019, residing at _____ herein
after referred as the "STUDENT" and the Registrar, Sri Venkateswara Institute of Medical
Sciences (SVIMS), Tirupati, herein after called as the "SVIMS".

WHEREAS the said student selected for the course of _____ in
SVIMS for the year 2019.

WHEREAS the SVIMS has prescribed / stipulated the condition in the prospectus
that the student selected for the course has to execute a bond for Rs.20,00,000/- (Rupees
Twenty lakhs only) in favour of the Registrar, SVIMS promising that he / she will work
for a period of one year after successful completion of the PG degree course. In case the
candidate fails to join the post offered by the institute he / she is liable to pay the said
bond amount.

WHEREAS the student selected has agreed to the said conditions and executing
this bond. The bond will come into force from the date of successful completion of the
course.

This Indemnity bond is executed in the presence of the following witnesses

Date :

Signature of the Candidate

Witness :

Sureties

1. Signature :
Name and address in full

1. Signature :
Name and address in full

2. Signature :
Name and address in full

2. Signature :
Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.
2. Sureties should be of two permanent Gazetted Officers working in state Govt. /Govt. of
India.

Note:

The following documents of the witnesses / sureties are to be submitted along with the bond

1. Copy of Aadhar card
2. Copy of PAN card.