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स्वामी दयानन्द अस्पताल
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MUNICIPAL CORPORATION OF DELHI
SWAMI DAYANAND HOSPITAL
DILSHAD GARDEN DELHI-95
www.sdnhospital.edu.in

NO:MS/SDNH/2023/D-1933

Date: - 07/07/2023

To,

The AO (IT)
Civic Centre, Delhi-110002

Sub: - Request to upload the prospectus & make the online application live for Admission process in General Nursing & Midwifery Course Session 2023-24 Rajmata Vijayaraje Scindia Nursing School, Swami Dayanand Hospital- regards.

You are required to execute the work regarding admission process for General Nursing & Midwifery course for the Rajmata Vijayaraje Scindia Nursing School at Swami Dayanand Hospital for the year 2023-2024, as per schedule will be as under:-

1. Upload the prospectus at <http://www.mcdonline.nic.in/http://admission.mcd.live> from 09/07/2023 to 19/07/2023.
2. Live the online applications at <http://www.mcdonline.nic.in/http://admission.mcd.live> from 09/07/2023 to 19/07/2023 for GNM admission process 2023-2024 at Rajmata Vijayaraje Scindia Nursing School, Swami Dayanand Hospital.

Handwritten signature and date: 7/7/23
MS/SDNH
Dr. ANAND PARKASH NARNOLIA
Medical Superintendent
Swami Dayanand Hospital (MCD)
Dilshad Grden, Delhi-110095



MUNICIPAL CORPORATION OF DELHI

PROSPECTUS.

FOR

ADMISSION TO DIPLOMA IN

**GENERAL NURSING and MIDWIFERY (GNM) COURSE
ACADEMIC SESSION 2023-24**

**RAJMATA VIJAYARAJE SCINDIA NURSING SCHOOL,
SWAMI DAYANAND HOSPITAL
DILSHAD GARDEN
NEW DELHI- 110095**

<http://www.mcdonline.nic.in/http://admission.mcd.live>

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Applications are invited from **ELIGIBLE FEMALE CANDIDATES** for admission to General Nursing and Midwifery (GNM) Course at RVS Nursing School, Swami Dayanand Hospital for the session 2023-24. Application to be filled and submitted online on MCD <http://www.mcdonline.nic.in/> <http://admission.mcd.live> (Municipal Corporation of Delhi Portal)

IMPORTANT DATES TO REMEMBER

1	Availability of application form online	09/07/2023 (Sunday)
2	Last Date of online Submission of filled application	19/07/2023 (Wednesday)
3	Download admit card online link (mcdonlineadmitcard.com)	24/07/2023 (Monday) to 26/07/2023 (Wednesday)
4	Entrance Exam	26/07/2023 (Wednesday)
5	Display of Result of Entrance test on MCD Website and Notice Board of RVS Nursing School (Swami Dayanand Hospital).	28/07/2023 (Friday)
6	Counseling schedule 1 st Counseling 2 nd Counseling 3 rd counseling 4 th counseling	31/07/23 (Monday) (Venue- RVS Nursing School, SDN Hospital) 17/08/2023 (Thursday) (If seat is vacant) 11/09/2023 (Monday) (If seat is vacant) If required
7	Medical Examination	To be confirmed from office of RVS Nursing School
8	Hostel Joining and Commencement of Course	Date will be informed at the time of counseling

Candidate must read prospectus carefully before filling online application form

Note:-

- ❖ This school of Nursing would not be responsible for any delays whatsoever on the part of the candidate.
- ❖ Scanned passport size photograph and signature of the candidates in "As per required in online application" may be uploaded on the website. Each file should not exceed as required size.
- ❖ The candidate should exercise due care while filling up the application form. Any information given by candidate in application form. Any mismatch from original certificates will be dealt seriously and candidature will stand cancelled at any stage.
- ❖ The candidates who will not report on time will be marked absent and their candidature

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- will be considered cancelled.
- ❖ The candidates not attend the 1st counseling / previous counseling is not eligible for next round of counseling.

SCHOOL OF NURSING

INTRODUCTION:

Municipal Corporation of Delhi runs Rajmata Vijayaraje Scindia Nursing School at Swami Dayanand Hospital, Dilshad Garden, Delhi-110095, for female candidates only. The School imparts training in General nursing and Midwifery course of 3 years duration and awards "Diploma in General Nursing and Midwifery." The school is affiliated to Delhi Nursing Council and Indian Nursing Council.

SWAMI DAYANAND HOSPITAL:

Swami Dayanand Hospital was established in the year 1963. It has bed strength of 370 beds. Hospital provides health care services to the residents of Trans Yamuna area and eastern outskirts of the union territory around Delhi. This hospital has all the major medical specialties and is running 14 (fourteen) specialized clinics.

SDN Hospital has started **Rajmata Vijayaraje Scindia Nursing School** for Diploma in General Nursing and Midwifery (3 Years full time Course) with batch strength of 22 students per year since 1st August 2013

Address: RVS Nursing School, Swami Dayanand Hospital, Dilshad Garden, Delhi-110095,

Phone No- 011-61367151, 61367152

email ID: - admissionrvs2023@gmail.com

PHILOSOPHY OF THE SCHOOL OF NURSING:

1. We believe that basic course of modern nursing is a dynamic education process in meeting the complete health goals and therapeutic needs of the individuals, family, community and the nation.
2. We believe that nursing is one of the many health professions which functions in conjunction with other health care agencies to achieve and maintain desirable standards of health.
3. We recognize that Nursing profession is influenced by advances in Science and Technology and that the practice of Nursing requires a good understanding of basic scientific principles.
4. We recognize Nursing as a practicing profession interdependent on allied profession and occupations for promoting, restoring and maintaining health and preventing diseases.
5. We believe that profession of nursing is important to impart health education to the community to achieve the goal of health for all.

OBJECTIVE OF EDUCATIONAL PROGRAMME:

1. To help the students to acquire knowledge, understanding and the correct attitude necessary for carrying out nursing activities both in the hospital and in the community.
2. To help the students in acquiring the skills essential in providing care according to the needs of individual patient and developing the skills to enhance interpersonal relationship, communication and counseling.
3. To develop awareness of professional responsibility and nursing ethics in the student
4. To develop individual sensitivity to the rights of patients and their attendants.
5. To develop and inculcate the sense of responsibility to one's professions, institution, community and the nation.

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ABOUT THE COURSE OFFERED AND ADMISSION PROCEDURE

Name of the Course	:	Diploma in General Nursing and Midwifery (GNM)
Duration	:	3 years (Residential Course) only for females
Examination Board	:	Delhi Nursing Council
Affiliations	:	Indian Nursing Council and Delhi Nursing Council

Note: - No candidate will be permitted to pursue any other course or any examination other than that conducted by this institution during the tenure of the above course.

Seat available for GNM admission (session: 2023-24)

Name of Hospital(School of Nursing)	UR	SC	ST	OBC	EWS	TOTAL
RVS Nursing School, Swami Dayanand Hospital	11	3	1	5	2	21+1*
Grand Total	11	3	1	5	2	22

* 5% of total seats are reserved for Divyang candidates.

These reserved seats for physically handicapped persons are included within the 22 seats notified above.

Admission:

Admission for Diploma in General Nursing and Midwifery Programme of the School which is a full time regular programme will commence from 01 August 2023 for duration of 3 years.

Eligibility criteria for admission:

1. The student must have passed in all the subjects of 10+2 (five subjects as per C.B.S.E policy)
2. **Age:** Minimum age for admission will be 17 years (as on 31st December 2023). The upper age limit is 35 years (as on 31st December 2023). There is no age bar for Auxiliary Nurse Midwife/Lady Health Visitor.

➔ **CANDIDATE BORN AFTER 31ST DECEMBER 2006 NEED NOT APPLY.**

3. Minimum educational eligibility criteria for admission to GNM:

- The candidate must have secured pass mark in English and three elective/ core subjects (see Point No 6 for list of subjects) at 10+2 level or equivalent exam. She must have **scored 40% of the aggregate of three elective or core subject** as qualifying criteria.
- Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government, however Science stream is preferable.
- 10+2 with English (passing marks) and must have obtained minimum of 40% marks in vocational ANM course from the school recognized by Indian Nursing Council.
- 10+2 with English (passing marks) and must have obtained minimum of 40% marks in vocational stream- Health care Science from a recognized CBSE board/State/Centre.
- Registered ANM with pass marks.
- **5% of total marks are relaxed for SC/ST candidates.**

4. Reservation for Divyang candidate:

5% Disability reservation is to be considered with a disability of locomotors to the tune of **40% to 50% of the lower extremity only**. Other eligibility criteria with regard to age and

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Yes

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qualification will be same as prescribed above.

Note: A committee will be formed consisting of Medical Officer authorized by medical board of state government and a nursing expert in the panel which may decide whether the candidates have the disability of locomotors of 40% to 50%.

Note: Reservation shall be applicable within the sanctioned number of the seats by govt. rule only.

5. List of subjects –

As per DELHI NURSING COUNCIL guidelines a candidate must pass in English and any of the three subjects mentioned below individually: -

- | | |
|-------------------------------|---|
| (a) Physics | (b) Chemistry |
| (c) Biology | (d) Mathematics |
| (e) English | (f) Commerce |
| (g) Accountancy | (h) Economics |
| (i) Business Studies Practice | (j) Computer Science/Informatics / Word Processing/Multimedia |
| (k) History | (l) Geography |
| (m) Civics | (n) Sociology |
| (o) Psychology | (p) Political Science |
| (q) Home Science | |

6. Percentage calculation: - The best three subjects (Core/ Elective) details marks will be taken for calculating percentage excluding English. **The candidate must have obtained pass marks in English.**

7. Candidate must be declared medically fit by the medical Board of the Swami Dayanand Hospital before taking admission.

NOTE:

1. Those candidates who have completed A.N.M. Course (10+2 Vocational {revised after 2001}) from school recognized by I.N.C are eligible to apply and should furnish a certificate from School Principal regarding recognition of school by I.N.C.
2. Candidate should attach a copy of 12th certificate as well as roll number issued by Principal.

❖ It is important to note that the application of candidate may be rejected at any stage of the admission process on grounds of not fulfilling the eligibility criteria which is subject to change as per direction of Indian Nursing Council/Delhi Nursing Council from time to time.

Procedure for applying:

A candidate seeking admission for the 3 years Diploma in General Nursing Midwifery Course must submit application online in the prescribed format available at <http://www.mcdonline.nic.in/> <http://admission.mcd.live> (MCD).

A candidate who has already done LHV/ANM course and is applying for GNM Course must fill qualification column first before filling the date of birth.

Payment will be accepted only through Municipal Corporation of Delhi payment portal available at the website <http://www.mcdonline.nic.in/> <http://admission.mcd.live> (MCD) for application form, Detail of payment is as below:

- | | | |
|--------------------------------|---|------------|
| • UR Candidate/ EWS Candidates | : | Rs. 1560/- |
| • OBC Candidate | : | Rs. 1560/- |
| • SC/ST Candidate | : | Rs. 810/- |

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- DIVYANG (Physical Handicapped) : Nil (for disability more than 40%)
- For DIVYANG (Physical Handicapped) with less than 40% disability, full fee will be charged as per their category.
 - ❖ The nursing school will not be responsible for any delay in form filling.
 - ❖ Paid fee will not be refundable in any circumstances.

List of documents to be uploaded

Copies of the following documents should be uploaded on the application form available on the website.

- a) Certificate of class 10th (for age verification)
- b) Marks sheet of class 12th (for verification of marks and subjects entered in the application form)
- c) Caste Certificate of OBC candidate should be issued from any competent Authority of Delhi.
- d) Caste Certificate of SC/ST candidate should be issued from any competent Authority of India.
- e) Disability Certificate from any Government Recognized Institute.
- f) EWS Certificate is to be issued from competent authority.
- g) Scanned passport size photograph and signature of the candidates in "as per required in application" may be uploaded on the website. Each file should not exceed as required size.

Note: Documents other than those mentioned above will not be accepted.

Criteria for of the application

- a) The candidate's admission can be rejected if any discrepancy is noted in the application form in the age column as compared to the age calculated from the Date of Birth as mentioned in the Candidates 10th Certificate (If the age calculated is less even by a day it will lead to rejection of the Application). **The candidates should fill in their exact date of birth (as given in the matriculation certificate issued by the 10th board in the following format dd /mm/ yyyy i.e. if your date of birth is say 1st January 2014 should be entered as 01/01/2014) in the required column of online application form to avoid rejection**
- b) Marks obtained in subjects of 10+2, calculated to 1 decimal place would be taken for eligibility which even less by a fraction shall not be rounded off to the next whole number i.e. **If the candidates has obtained 39.9% in aggregate it would NOT be rounded off to 40%** (even though the candidate has qualified in the entrance test). Further, any error/ omission in the processing /verification of certificate /documents of the candidate or any other information coming to the notice of authorities of the School/Hospital/Institution, at a later stage will make the admission liable to be cancelled.
- c) Incomplete application form will be rejected out rightly. No claim what so ever for admission will be entertained thereafter.
- d) Application submitted with provisional certificate issued earlier than six months will be rejected.
 - e) Scanned passport size photograph and signature other than as per required in online application format and file size exceeding as required size each may not be uploaded on the website.
 - f) Wrongly filled forms will be sole responsibility of candidate and their candidature may be cancelled at any stage of admission process.

Note: - Decision of School/Hospital Authority regarding admission / rejection/expulsion will be final and binding.

METHOD OF SELECTION:-Candidate will be selected strictly on the basis of merit list of entrance test.

ENTRANCE TEST

Duration : 2 hours only,
Date of Entrance Test : 26.07.2023 (Wednesday)

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Reporting Time : As per mention in admit card
Examination Time : As per mention in admit card

Note: - The admit card for entrance exam can be downloaded with effect from 24/07/2023 to 26/07/2023 (Monday to Wednesday)

- No postal correspondence shall be entertained in this regard.
- Issuance of admit card is not a guarantee for admission to course.

ABOUT COMMON ENTRANCE TEST: - The entrance examination will be in CBT mode (Computer Based Test). The entrance test will be based on the syllabus of Secondary level. The entrance test will be of 100 marks comprising of MCQ'S.

Details of the distribution of marks for entrance test:

Name of Subject	Marks
Physics	20
Chemistry	20
Biology	20
English	20
Elementary Mathematics	10
General Questions	10
Total	100

Instructions for Candidates (For entrance exam purpose only)

1. The test consists of **100** questions for **100** marks.
2. Duration of the test time – 2 hours.
3. You can login by entering Roll No., PIN and Password. The PIN format is your date of birth in format of YYYYMMDD. The password for the candidate will be announced by the Invigilator.
4. Once you login, please go through the instructions point wise.
5. After going through the instructions check mark the declaration and proceed by pressing next.
6. The questions and answer options will be displayed in **English language**.
7. Please check your name details and confirm to go to next step. If the displayed information doesn't match to your details, please inform the invigilator for resolving the problem.
8. Once you confirm, then you will enter in to Test screen, you'll find on the left-hand side your Name, Roll No. along with your photograph. In the centre of the Test Screen, you'll find the Questions along with 4 options. On the right-hand side of the test screen you'll see the Questions Palette. In case of any discrepancy please inform the invigilator.
9. The questions will be displayed on the screen one at a time with their respective four options.
10. Each question carries 1 (one) mark and each question has only one correct answer as an option.
11. There will be **NO NEGATIVE MARKING** for wrong answer.
12. You are not allowed to carry Mobile Phones or Electronic Device.
13. If you are found copying / helping others, you will be disqualified for admission.
14. The applicant is being allowed to appear in the Entrance Examination, subject to fulfillment of the eligibility conditions and verification of applicant's documents after declaration of result of the Entrance Examination. Merely qualifying the entrance examination does not guarantee admission of the applicant to the course. The admission of the applicant will be considered in accordance with the Council rules.
15. Candidates are advised to contact the Examination Superintendent for submission of representation related to examination, if any.
16. Smoking, eatables and colored water bottles are not allowed inside the examination hall.
17. A radio button is provided against each answer option for a question. Select one answer by

[Handwritten signatures and marks]

clicking on the respective radio button.

18. Q. Largest gland of human body.
- A) Thyroid gland
 - B) Pituitary gland
 - C) Liver
 - D) Mammary gland
19. On Top right side on the test screen, you'll find increase text font size options Font⁺, Font
20. **A+ Zoom In:** Increase the font Size
21. **Zoom Out:** Decrease the font size
22. To answer a question, Click on the button against the chosen option among the given four options.
23. To change your chosen answer, click on the button of another option
24. To unselect your chosen answer, click on the button of the chosen option again or click on the **Clear Response** button.

Clear Response

25. Click on Clear Response, will clear response against that respective question only.
26. To save your answer, you **MUST** click on Next.

Next

- To go to the next question.
27. The Marked for Review status for a question simply indicates that you would like to look at that question again. If a question is answered and Marked for Review, your answer for that question will be considered in the evaluation.






Flag

- To mark question to attempt review later.
28. To remove Marked for review of the question, click on Unmark Review other it will be considered for evaluation.

Remove Flag

- To Unmark Review the question.
29. You can view all the questions by clicking on the View Question Paper button displayed under the Question Palette

View Question Paper

30. The Question Palette displayed on the right side of the test screen will show the status of each question using one of the following symbols:
-  - Questions not viewed
 -  - Questions attempted
 -  - Questions not attempted but viewed
 -  - Question answered and Mark for Review
 -  - Questions not attempted but viewed and Mark for Reviewed.

31. The countdown timer in the top right corner of the Test screen will display the remaining time available for you to complete the Test. When the timer reaches zero, automatically the test

will end.

32. Question Palette on the right hand side of the Test screen is meant for randomly choosing to question for answering.
33. Click on the Question number in the Question Palette to go to the question directly. Note that using this option does NOT save your answer to the current question.



Note that ONLY Questions for which answers are saved or marked for review after answering will be considered for evaluation.

The un-attempted questions will be considered as zero marks in the evaluation.

You can visit to any question anytime during the test as per your convenience only during the time stipulated.

34. Click on Exam Status to view the summary of the Test.

Exam Status

35. Clicking on End Exam button will submit the entire test. You will not be able to revisit the test again or the test will auto submit once the test duration is completed

End Exam

- To submit answers after completing the test.

DECLARATION OF MERIT LIST:

Combined merit list of eligible candidates will be displayed on M.C.D. website and on the Notice Board of the RVS Nursing School, Swami Dayanand Hospital on **28.07.2023 (Friday)**

CONDITIONS NECESSARY TO CONFIRM ADMISSION:

- a) If the candidate fails to accept admission and submit original mark sheet and certificate of 10th and 12th, Character Certificate, SC/ST and OBC(Delhi) Certificate, Physically handicapped certificate, EWS certificate (at the time of counseling), the seat will be offered to next meritorious candidate
- b) All the admissions are provisional subject to verification of 10+2 certificate from concerned examination board / university / authority.
- c) Appearing in entrance test does not confirm any right to claim admission if the candidate does not fulfill all eligibility conditions listed under various heads in the prospectus / bulletin of information.
- d) Canvassing for admission in any form will entail rejection / cancellation of application form / admission entry to entrance examination hall.
- e) **Medical examination:** All the students will have to undergo the medical examination by the Authorized Medical Board of Swami Dayanand Hospital. Only those students who are found medically fit will be allowed to continue the training.

Counselling schedule

List of candidate eligible for counseling shall be put on the notice board of RVS Nursing School, Swami Dayanand Hospital and on MCD website on 28.07.2023 (Friday) onward.

After filling up of all the seats no further counseling will be done. The counseling for physically handicapped candidates will be done in the first round of counseling.

1ST ROUND OF COUNSELING –Candidate with rank 01 to 200 from combined merit rank list (CMR) shall report for first counseling as per schedule below:

Venue for Counseling - RVS Nursing School, SDN Hospital, Dilshad Garden, Delhi 110095

Merit no.	Date and time
Candidate 01 to 100 rank from combined merit list and All physically handicapped candidates and EWS candidates in merit list must come with original certificate and photocopies thereof.	PRE LUNCH DATE : 31.07.2023 (Monday) CMR : 01 to 100 Reporting Time : 08:00 AM to 09:00AM only Counseling Time: 09:00 AM onwards
Candidate 101 to 200 rank form combined merit list <u>On the availability of seats.</u>	POST LUNCH DATE : 31.07.2023 (Monday) CMR : 101 to 200 Reporting Time : 01:00 PM to 02:00 PM only Counseling Time : 02:00 PM onwards

Vacant seats for all categories after the completion of 1st Counseling would be displayed on the notice board of RVS Nursing School (Swami Dayanand Hospital) and on Website of Swami Dayanand Hospital (www.sdnhospital.edu.in).

NOTE: - All information regarding admission procedure and counseling will be displayed on the notice board of RVS Nursing School (Swami Dayanand Hospital) and on Website of Swami Dayanand Hospital (www.sdnhospital.edu.in) only. No separate communication will be made to individual candidates. Please regularly visit www.sdnhospital.edu.in to get any such updates.

SPECIAL NOTES REGARDING ADMISSION:-

1. No postal / Telephonic correspondence regarding admission shall be entertained.
2. Admission will be strictly on the merit of Entrance test result.
3. The candidate would be called on the basis of the rank obtained in the entrance test and should present themselves for the counseling and mark attendance on the date and time as specified. Only those candidates whose names are listed will be considered for counseling.
4. The selected candidate should bring the original certificates and four attested copies of following documents at time of counseling:

- Original and attested Photocopy Certificate of class 10th
- Original and attested Photocopy Certificate of class 12th
- Original and attested Photocopy Mark sheet of class 12th
- Original and attested Photocopy Certificate of Character of School / College last attended.
- Original and attested Photocopy of Caste certificate, physically handicapped certificate (If applicable) from competent Authority.
- Original and attested Photocopy of EWS certificate.
- Duly filled application form
- Four identical passport size photograph of the candidate.

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5. **Original certificate will be deposited** and kept by the school of nursing at the time of admission. In any condition photocopies of certificates will not be accepted. **If a candidate does not deposit original certificate or documents or to have them back later, her admission will be cancelled at any stage of admission/ training**. If the certificates are found to be forged, an FIR will be lodged by the school authority against the candidate and training of the candidate will be terminated from the course immediately without prior notice.
6. If the candidate fails to submit above said documents in original at the time of counseling her right to admission would be forfeited. No relaxation in this regard would be entertained.
7. Admission will be confirmed only after verification of original certificates from C.B.S.E. / Exam Board and medical fitness by medical Board of respective, Swami Dayanand Hospital.
8. **The candidates who have not attended the 1st counseling / previous counseling are not eligible for next round of counseling.**
9. Merely inviting/ appearing for counseling up to specified rank does not guarantee any rights to admission.
10. Caste Certificate should be issued in the name of candidate by competent authorities at the time of applying, if not, the candidate will not be entitled for benefit of reservation.(SC/ST) anywhere.

TUITION FEE

Rs. 10000/- (Rupees Ten thousand only) for 3 years to be deposited one time at the time of admission. The payment will be taken by Demand draft only (detail will be given at the time of admission).

In case a student is unable to clear the GNM Course within 3 year, she would be required to pay Rs. 3000/- per annum additional fee for every additional year of training.

FEES STRUCURE

S. No.	Fee	(In Rs.)
1.	Tuition Fee	
2.	Mess Charges	10,000/- on admission to be paid once in 3 year.
3.	Annual Examination Fee	According to institutional policy
	Each Supplementary Examination Fee	1300/-Per year
	Repeaters (students who have failed and reappearing for the exam)	500/- Per Subject
	Late FEE for Examination	500/- Per Subject
	Cumulative Mark sheet fee	50/- Per Day
	Diploma Certificate Fee	200/-
	Duplicate Diploma Certificate Fee	200/-
	Duplicate Roll No. Fee	200/-
	Duplicate Cumulative Mark Sheet Fee	100/-
	Registration Fee As Nurse	200/-
	As Midwife	750/- 750/-

❖ Subject to change as per Delhi Nursing Council guideline, No money shall be refunded after admission. All the above mentioned charges are subject to change.

BOARDING and LODGING:

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This is a 100% residential programme & residency is compulsory for all selected candidates. Accommodation will be provided in school hostel only. Membership in the hostel mess is compulsory for the students and they have to pay mess charges in advance according to institutional policies (per month) as amended from time to time.

In case of any breach of discipline the candidate may be expelled from hostel & parents/guardian will be responsible for completion of course from home only.

In extreme cases the candidate may be expelled from course.

BOOKS and STATIONARY: Each student is required to have her own books and stationary as prescribed by the school from time to time.

UNIFORM:

- ❖ Students must have 4 sets of uniforms, as prescribed by the school:
- ❖ Students are required to wear pink check salwar suit, white coat during their training period. White Gola shoes and white socks.
- ❖ No ornaments or jewellery is permitted to be worn with uniform.
- ❖ The prescribed uniform can be changed as per directions.


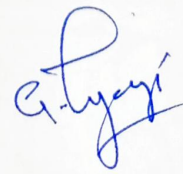
LIST OF ARTICLES TO BE BROUGHT BY THE STUDENT AT THE TIME OF HOSTEL JOINING AFTER ADMISSION:

- Personal items like: Pillow, Bed sheets, Blanket, Quilt, Mattress, Bed Covers, Bucket, Mug, utensils (glass, full plate, spoon, bowl etc.,) Jug, Lock with three keys, Umbrella, Wrist Watch with seconds hand needle, Adequate personal clothes and towels etc.
- Three sets of photocopy of documents attached with form.
- Three sets of photo graph of parents/ relative to be visited to their wards.
- Stationary items.

HOSTEL RULES and REGULATIONS:

1. The students are required to abide by the rules and regulation of the school, hostel and hospital, which are enforced time to time.
2. Any act of misconduct and indiscipline will be dealt seriously and the authority has the right to terminate her training without giving any prior notice.
3. The names of the occupants of the rooms will be displayed on the door.
4. In mates should co-operate in the up-keeping of the Nursing Hostel and its good name.
5. Students are prohibited from using electronic gadget (heater, hot plates, radio and Tape Recorder) and Mobile phone.
6. The student should close the taps and switch off electric appliances (lights, fans) before leaving the room. If found open in the absence of student then heavy penalty will be charged from the resident student of that room.
7. Student should keep their rooms tidy, clean and should take care of furniture and other articles supplied to them for use.
8. Students are not allowed to keep large amount of money and costly articles (gold jewellery etc.,) in their rooms. In case of any loss or theft, authorities are not responsible.
9. Students should sleep in their own rooms. All light should be put off by 10:00 PM.
10. Inmates are not permitted to keep pets.

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11. Meals will be served in the Dining Hall only at fixed hours. Students should go to mess properly dressed with hair tied. If student is busy in their clinical posting then warden should be informed by the respective student so that their meals can be kept.
12. All the mess charges should be paid before 10th every month, otherwise students have to pay Rs. 20/- per day as penalty charges.
13. No crockery can be taken away from Dining Hall. Food and tea is not allowed to be carried away from the Dining Hall.
14. Inmates will be held responsible if they break or cause damage to the crockery or other articles belonging to the Dining Hall and Hostel. It is a punishable offence.
15. Students are not allowed to occupy any room except one which is allotted to them. If they desire to change rooms in case of any problem, should get permission from the principal through warden / warden.
16. Students are forbidden to accept any gift in cash or kind from patients or relatives.
17. Student should pay for any purchase made by them and will not be allowed any type of malpractice.
18. Students are required to provide local and permanent address along with phone numbers of the parents/ guardian to the warden, so that they can be contacted in case need arises.
19. **In case of illness** either Hostel or home student should report to the concerned Competent Authority immediately (class teacher and Warden both).
20. Students are not allowed self-medication or consuming harmful drugs. If found so, can be dismissed from training without prior notice.
21. If the student is admitted in the hospital/nurses sick room, the female guardian should be with their ward round the clock.
22. Student can go home alone and come back to hostel with prior undertaking through their parents/guardians with gate pass signed by warden and parents both..
23. In case of any indiscipline noticed while on sleeping out pass or out going, action as deemed fit will be taken by the principal.
24. Students are allowed to go to home on Saturday at 01:00PM and on Gazette Holidays also.
25. Reporting time in the hostel after holiday/ Gazetted holiday is 7:00 AM.
26. Students are not allowed to take any visitor to their rooms and also not allowed to sit in Warden room.
27. Students are allowed to meet the guardians during the visiting hours i.e. 4:00 PM-6:00PM in the visitor's room.
28. Students on vacation are not allowed to stay in hostel without the permission of principal. On expiry of leave student must be back in hostel in time and report their arrival to the warden. Unauthorized and unexpected absence will be viewed seriously.
29. While going on leave, duplicate key of the room is to be handed over to warden, properly labeled with name and room number.
30. No meeting / conference are allowed in the hostel by students
31. School authorities will not allow psychologically unstable students to stay in hostel for the safety of other students till find her suitable to stay in the hostel and parents of such student will make necessary arrangement.
32. No ragging is permitted in the Campus of this hospital. If any student is found violating this instruction and involved in ragging, strict disciplinary action will be initiated against the student as per penalty clause prescribed in the anti-ragging guidelines in their effect. Submission of affidavit on prescribed format (Annex-I and II) is mandatory for each student and their parents / guardians in this regard.
33. Failure to comply with hostel rules may result in expulsion from hostel and school.

RECREATION:

In the hostel, indoor and outdoor games shall be provided for students. Recreation, reading materials like news paper, magazines are also provided in the recreation room of the hostel.

Saint Muel
Warden
Principal
Class Teacher

STUDENT NURSES ASSOCIATION:

The students have an organization of their own which is affiliated to the Students Nurses Association of India and further affiliated to Trained Nurses Association of India. They are encouraged to arrange their own activities and thus to accept leadership roles. There is a contributory fund which is utilized for sending delegates to conferences and to arrange social and cultural activities throughout the year.

CO-CURRICULAR ACTIVITIES OF THE SCHOOL OF NURSING

Institutional Level

- Annual day of the school of Nursing
- Pledge taking ceremony
- Constitution of Welfare Committee
- Lamp lighting ceremony
- Distribution of certificates, prizes, Annual Sports Day etc.

Institutional and state Level Competitions

- On the spot painting
- Floor decoration,
- Health Education (Drama, Skit, Puppet, Poetry, Song, and Dance),
- Sports
- Exhibition – Model and Charts.

SYLLABUS: The syllabus/ curriculum and regulation laid down by Indian Nursing Council/ Delhi Nursing Council is followed for all Purposes.

MEDIUM OF INSTRUCTION: Medium of Course and Exams will be English whereas explanation will be given in Hindi also when required.

ANTI RAGGING:-

1. Notice/circular for prohibition of ragging shall be available on notice board.
2. Student can approach any time
Anti ragging committee Name designation telephone number
Anti ragging squad given on the notice board
3. Constituting a mentoring cell consisting of student volunteering to be mentors for fresher's (1Mentor for 6 fresher's & 1 mentor of a higher level for 6 mentors of the lower level)
4. Affidavit (1) by the student (2) by the parents shall be taken as per the circular number 22-10 (web)-INC (part) dated 14 may 2013.
5. Complaint box placed at places accessible to students.

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ANNEX-I

AFFIDAVIT BY THE STUDENT (Non -Judicial Stamp Paper of Rs. 20/-)

1. I, _____ (Full Name Student with admission/registration/enrolment number) S/o, D/o, Mr. / Mrs. /Ms. _____ having being admitted _____ (Name of the institution) _____ have received a copy of the UGC Regulations of Curbing the Menace of Ragging in higher Educational institutions, 2012 (here in after called the "Regulations") carefully read and fully understood the provisions contained in the regulation.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and fully aware of the penal and administrative action is liable to be taken against me, in case I am found guilty of or abetting ragging actively or passively or being part of a conspiracy to promote ragging.
4. I hereby solemnly over and undertake that:
- a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
- b) I will not participate in or abet or propagate through any act of commission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that if found guilty of ragging, I am liable for punishment according to clause 9-1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any Institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote, ragging and further that , in case the declaration is found to be untrue, I am aware that my admission is label to be cancelled.

Declared this _____ day of _____ month of _____ year

Signature of Deponent Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at (Place) on this the (Day) of (Month), (Year)

Signature of Deponent

Solemnly affirmed and signed in my presence of this the (Day), (Month), and (Year) after reading the Contents of this affidavit.

Oath Commissioner

Santosh Singh

xe / ds *g. g. g.*

ANNEX-II

AFFIDAVIT BY THE PARENT/GUARDIAN (Non-Judicial Stamp Paper of Rs.20/-)

1. I, _____ (Full Name of The Parent/Guardian) Father/ Mother / Guardian of
(Full Name of Student with admission / registration / enrolment number), having being admitted
to _____ (Name of Institution) _____ Have received a copy of the UGC

Regulation of Curbing the Menace of Ragging in Higher Educational 2012 (here in after called
the "Regulations") carefully read and fully understood the provision contained in said
Regulation.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes
ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and fully aware of
the penal and administrative action is liable to taken against me. in case I am found guilty of or
abetting ragging, actively or passively or being part of a conspiracy to promote ragging.

a) My ward will not indulge in any behavior or act that may be constituted as ragging under
clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission that may
be constituted as ragging under clause 3 of the Regulations.

4. I hereby affirm that if found guilty of ragging, my ward is liable for punishment according to
clause 9.1 of Regulations, without prejudice to any other criminal action that may be taken
against me under any panel law or any law for the time being in force.

5. I hereby declare that my ward has been expelled or debarred from admission in any institution
in the country on account of being found guilty of abetting or being part of a conspiracy to
promote, ragging and further that, in case the declaration is found to be untrue, my ward aware
that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year

Signature of Deponent

Name _____

Address _____

Telephone/Mobile No. _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the
affidavit is false and nothing has been concealed or misstated therein.

Verified at (Place) on this the (Day) of (Month), (Year)

Signature of Deponent

Solemnly affirmed and signed in my presence of this the (Day), (Month), and (Year) after
reading the Contents of this affidavit.

Oath Commissioner

Sanita Meera Devi
Xno. 18
18 नवम्बर